

## BCP Council Environment and Place Overview and Scrutiny Committee – Work Plan. Updated 25.07.24

### Guidance notes:

- 2/3 items per committee meeting is the recommended maximum for effective scrutiny.
- The Environment and Place O&S Committee will approach work through a lens of **SUSTAINABILITY**
- Items requiring further scoping are identified and should be scoped using the Key Lines of Enquiry tool.

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
<b>Meeting Date: 11 September 2024</b>				
1.	<b>Increasing Plant Based Diet</b> To receive a report on how we can increase awareness of Plant Based diets.	Report		This was suggested by the Chair and Vice – Chair in response to public questions to Council.
2.	<b>Directorate Budget Awareness</b> To receive a presentation on the budget, pressures and assumed savings	Presentation and Question and Answer session	Chief Financial Officer, Chief Operations Officer and Director Marketing and Communications	Presentation and establishment of a working group. See working group section of work plan below.
3.	<b>Overview and Scrutiny Annual Report</b> The Overview and Scrutiny Specialist is required to report annually on the output of the O&S function.	Information only Committee Report	Scrutiny Specialist	Requirement for O&S to produce an annual report to full Council and share with all O&S committees. To be received as an information only report.
<b>Meeting Date: 20 November 2024</b>				

Key:  Pre-decision or reactive scrutiny item  Proactive Scrutiny item


	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
1	<b>Housing Strategy</b> To receive the Housing Strategy report.	Scrutiny of Cabinet report prior to Cabinet consideration	Director of Communities Portfolio Holder for Housing and Regulatory Services	Follows an all member workshop on the housing strategy refresh, planned for September 2024.
2	<a href="#">Heathland mitigation projects</a>	Committee report tbc		Request raised by councillors. This requires further scoping to identify value added scope.– <a href="#">KLOE document</a>
4	<a href="#">Phosphate mitigation policy and links to house building</a>	Committee report tbc		Request raised by councillors. This requires further scoping to identify value added scope. – <a href="#">KLOE document</a>
Meeting Date: 26 February 2025				
1	Reserved for pre-decision or reactive scrutiny decision or reactive scrutiny (awaiting Cabinet FP update)			
2	Climate Action Plan Annual Report	Committee Report	Climate Team	
3	<b>Planning Service Improvement - scrutiny</b>  To monitor improvements to the planning service, 1 year on from	Committee Report	Head of Planning	

Key:  Pre-decision or reactive scrutiny item  Proactive Scrutiny item

	Subject and background	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
	previous scrutiny. Requested by officers.			
Meeting Date: 14 May 2025				
1	Reserved for pre-decision or reactive scrutiny decision or reactive scrutiny (awaiting Cabinet FP update)			
2	Item to be selected from Pro-Active Scrutiny topic list			
3	Item to be selected from Pro-Active Scrutiny topic list			
Items with Dates to be allocated				
Working Groups				
1	<b>Budget Working Group</b>	Working group to meet in October 2024	TBC – dependent upon the areas chosen for further scrutiny consideration	It is suggested that the committee consider establishing the working

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				group at its September meeting TBC
Item suggestions for Briefing Sessions				
	Chemicals Scrutiny – Information session requested for this at May 2024 meeting.	Informal Briefing		This requires further scoping – <a href="#">KLOE document</a>
	Informal Briefing on Climate Action Plan Dashboard. Suggested by the Portfolio Holder at May 2024 meeting.	Informal Briefing	Portfolio Holder for Environment/ Director of Environment	The purpose of the briefing is for the committee to establish how it will monitor progress against Climate Action Plan targets.
	Planning Service Improvement – Potential briefing to monitor this improvement journey.	Informal Briefing	Head of Planning	Committee to consider holding interim briefings, to provide 6 monthly updates between formal committee reporting on this topic.

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